



## Full Service Offices Include

- Private, group or shared office accessible 24/7
- Furnished office for each individual
- Includes desk and executive chair
- Dedicated, on-site management team
- A professional receptionist to greet your guests\*
- Technology services for each individual
- A local phone number for your company
- One phone set with two lines and integrated speakerphone
- Unlimited domestic long distance
- Free local calling
- Personalized telephone answering\*
- A voicemail box accessible 24/7
- High speed internet service with managed IT infrastructure
- Wireless internet service available in meeting rooms
- Mail and parcel collection and distribution
- Break room services for each individual and guest
- 4 hours\* of monthly meeting room time per office up to a maximum of 16 hours per company (\*exclusions may apply)
- Cleaning, utilities

## Coworking Includes

- Options for a private space, dedicated desk, or an open workspace to come and go as you please
- Private phone booth access (if available)
- Small and large meeting spaces available for booking
- Community benefits including networking events
- Coffee, snacks, and drinks available in a shared lounge environment
- High-speed internet

## Virtual Offices Include

- Mailing address with free mail forwarding
- Local phone number with personalized telephone answering by live receptionist\* with free call forwarding to a voicemail box or alternate telephone number.
- 16 hours per month of day office or meeting room use with unlimited domestic long distance package included\* (\*during business hours)

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